

PETER STEIN

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EDUCATION

Clemson University

Clemson, SC

Bachelor of Arts in Language and International Business, Economics Minor

Graduation: May 2024

GPA: 3.61/4.00

Honors: President's list, 6x Dean's list, Certified Student Leader, SC Life Scholarship Recipient

Study Abroad with USAC

Bilbao, Spain

Internship Program and Intercultural class with IES Abroad

(Remote) Barcelona, Spain

RELEVANT WORK EXPERIENCE

Cardinal Health

January 2024-Present

Global Trade Coordinator

- Directed the solicitation process for 127 items imported into Canada from countries belonging to the CA-UK, CETA, CIFTA, CCRFTA, CPTPP and EFTA free trade agreements.
- Transferred product description and HTS code data from an Excel Master Log to 150+ FTA certificates unique to each vendor.
- Communicated with 150+ vendor contacts.
- Drafted a 25-page report that covers an in-depth summary of each step of the solicitation process.
- Cooperated with the Data Analytics team to create a system automatically sending prefilled USMCA certificates to Cardinal Health vendors.

Clemson University

August-December 2023

Spanish Tutor

Clemson, SC

- Assisted Clemson students in understanding Spanish grammar and vocabulary from beginner and intermediate courses.

Mindgram Spain

May 2022-July 2022

Market Analysis Intern

(Remote) Barcelona, Spain

- Analyzed competitor service data of 42 Latin American companies with Excel spreadsheets and graphs.
- Communicated daily in Spanish with coworkers.
- Gathered important legal information by reading 13 Spanish documents containing 20-100 pages.

ACTIVITIES & CONTRIBUTIONS

Spanish Professional Society

January 2021- Present

President

- Organized an event hosting 2 Sherwin Williams associates, to present Supply Chain management and using professional Spanish
- Established the bank account and assumed future costs to submit fund requests.
- Promoted 8 events through class presentations and social media marketing.

Tigers Are Fighters

August 2021-January 2022

President & Co-Founder

- Founded the club out of observance for a lack of awareness and community for students with chronic illness.
- Empowered students by supporting their well-being and educating them about chronic illnesses.
- Led 4 biweekly meetings and implemented innovative and engaging activities.

Student Leadership Program

January 2021-May 2021

Certified Student Leader

- Developed leadership skills through individual activities during weekly cohorts.
- Collaborated with peers to evaluate methods for leadership improvement.

SKILLS

- Languages: Spanish Full Professional Proficiency (Global Seal of Biliteracy Certificate) & Native English
- Microsoft Office
- Data Analysis
- Event organization